

## INSTRUCTIONS FOR AUTHORS FOR ARK II PUBLICATIONS

(ADOPTED FROM AUTHORS' INSTRUCTIONS OF THE WIO JOURNAL OF MARINE SCIENCES)

### Conditions for Acceptance

All manuscripts submitted for ARK II will be accepted for consideration on the understanding that their contents have not been published elsewhere and are not under consideration by any other journal. The manuscripts and all illustrations should be prepared according to the instructions provided below.

Authors should also submit an electronic version of the manuscript by e-mail. All correspondences should be addressed to:

#### The ARK II Conference Secretariat

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### The Manuscript

The entire manuscript must be type-written, double spaced, Times New Roman, font size 12, on one side of A4 paper (about 210mm X 297mm) with all margins at least 2.5 cm wide. Total number of pages, including all illustrations (graphs, tables, photos etc) should not exceed 20 pages. Short communications must not exceed 8 pages. All pages should be numbered including tables and figure legends; a separate sheet should be used for each illustration.

Illustrations (figures, tables) should be placed separately at the end of the manuscript. Originals of all figures should be in black; the lettering should be readable (bearing in mind that these may be reduced in size for the final layout). Figure legends (captions) should be written on a separate page. As for tables, all general information needed about a table should be in its legend, placed on the same page as the table. Authors are requested to indicate, in the left-hand margin using a pencil, the recommended position of illustrations.

The international system of units (SI Units) must be used throughout; abbreviations and acronyms should be identified where they first appear; mathematical symbols and formulas should be used only when absolutely necessary, if used, should be clearly defined in the text.

A complete manuscript must include the following parts: title page, abstract, introduction, materials and methods, results, discussion and conclusion, acknowledgements, references, and illustrations (tables, figures and figure legends, if applicable); in that order.

**Title Page:** This is the first page. It should contain a concise title, the names(s) of author(s), followed by affiliation(s) and the complete postal address (es). The contact author must be indicated.

**Abstract:** The abstract should not exceed 200 words, and should be on a separate page. It should describe briefly the main points of the manuscript i.e., the topic, the main findings and the conclusions reached.

**Introduction:** A brief survey of relevant literature and objectives of the work should be given in this section. Thus, the introduction should largely be limited to scope, purpose and rationale of the study.

**Materials and Methods:** In this section the methodology used should be clearly explained, including relevant references, such that another person could repeat what you did. It should provide the framework for getting answers to the questions or problems identified.

**Results:** Make the text as objective and descriptive as possible. Only material pertinent to the subject should be included. Avoid giving same information in both graphical and tabular forms.

**Discussion and conclusion:** This section could be combined with the above one (optional) to give "results and discussion". This section should interpret the results in view of the problems identified in the introduction, as well as in relation with other published work. The final paragraph of this section could consist of some concluding remarks and recommendations for future work.

**Citations:** Authors should be cited using their surnames, followed by the year of publication. If there are more than two authors, only the first author, followed by "et al." should be given.

**Acknowledgement:** This should be brief. The author(s) is/are advised to limit acknowledgements to those whose contributions were substantial in: scientific and technical aspects of the paper; financial support; and in the improvement of the quality of the manuscript.

**References:** The reference section must contain an alphabetical list of all references mentioned in the text of the manuscript. Examples for citations (from periodicals, books and composite work) are given below:

**Periodicals:** It should sequentially be: author's name(s), initials, year of publications, full title of paper, periodical (abbreviated), volume, first and last page numbers. Example: Richardson, K., Beardall, J. & Raven, J. (1983) Adaptation of unicellular algae to irradiance: An analysis of strategies. *New Phytol.* 93: 157-191.

**Books:** Should have: author's or editor's last name, initials, year of publication, full title, publisher, place of publication, total pages.

Example: Kirk T.J.O. (1983) Light and photosynthesis in aquatic ecosystems. Cambridge University Press, Cambridge. 401pp

**Composite works or serials:** The sequence should be as above, but should also include full title of paper followed by In: editor(s) if any, full title of publication, and so on, then the first and last page numbers.

Example: Sathyendranath, S. & Platt, T. (1993a) Remote sensing of water-column primary production. In: Li, W.K.W. & Maestrini, S.Y. (eds.) Measurement of primary production from the molecular to the global Scale. ICES Marine Science Symposia, Vol. 97, Copenhagen. Pp. 236-243.

For any publication not fitting in the above category, full citation should be given.

**Illustrations:** Each figure/table/photograph etc. should be numbered consecutively; accompanied by a complete caption; and also should be cited in the text. Each one should be of high quality to allow reproduction and/or reduction without loss of quality and information. Photographs should be of excellent quality to avoid loss of contrast during printing. Tables should be of a quality that can be scanned directly onto a computer layout. Graphs, figures, tables etc. should also be supplied in soft copy format e.g., Excel, Word, etc.